



POLK COUNTY COMMISSIONERS COURT

(Special Session)

April 24, 2007

9:00 A.M.

Polk County Courthouse, 3rd floor

Livingston, Texas

2007-038

NOTICE is hereby given that a Public Forum will be held on the date and time stated above for the purpose of sharing information, responding to questions and receiving comments relating to the May 12, 2007 ballot proposition regarding a 5¢ Road Tax in Polk County.

Posted: Wednesday, April 18, 2007

Commissioners Court of Polk County, Texas

By: John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Polk County Courthouse at a place readily accessible to the general public at all times on Wednesday, 18 April 2007 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

BARBARA MIDDLETON, COUNTY CLERK

BY: Andrea Schmidt, Deputy

FILED FOR RECORD

2007 APR 18 10:43

BARBARA MIDDLETON
POLK COUNTY CLERK

STATE OF TEXAS §

COUNTY OF POLK §

VOL.

53 PAGE 449

DATE: APRIL 24, 2007

SPECIAL MEETING

All Members - Present

COMMISSIONERS COURT

AGENDA POSTING #2007 - 038

BE IT REMEMBERED ON THIS THE 24th DAY OF APRIL, 2007
THE HONORABLE COMMISSIONERS COURT MET IN "SPECIAL" CALLED
MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT;
HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING.
BOB WILLIS - COMMISSIONER PCT#1, RONNIE VINCENT - COMMISSIONER PCT #2,
JAMES J. "Buddy" PURVIS - COMMISSIONER PCT #3, C.T. "TOMMY" OVERSTREET
COMMISSIONER PCT #4, BARBARA MIDDLETON, COUNTY CLERK AND RAY STELLY,
COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS, ORDERS AND DECREES
WERE DULY MADE, CONSIDERED & PASSED.

WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 9:00 A.M.

- PUBLIC FORUM
RECEIVING COMMENTS RELATING TO THE MAY 12, 2007 ELECTION
FOR THE LOCAL PROPOSITION REGARDING .05/ PER \$100 VALUATION
ROAD TAX IN POLK COUNTY.

INDIVIDUALS ASKING QUESTIONS & GIVING COMMENTS:

GERALD PROCTOR

ALLEN GUILLOT

SYDNEY MURPHY

LES LeBLANC

ALAN ANDERSON

TIM JOHNSON

LYNN CAMP

JOE ROEDER

FRANCIS KELSO

JAMES BERGMAN

JUDGE THOMPSON CLOSED PUBLIC FORUM & ADJOURNED AT 9:55 AM.


JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:


BARBARA MIDDLETON, COUNTY CLERK

C:\Barbara M\COMMCRT.2007\APR 24.SPECIAL.2007.wpd



POLK COUNTY COMMISSIONERS COURT

April 24, 2007

10:00 A.M.

2007-039

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

1. **CALL TO ORDER.**

- Invocation
- Pledges of Allegiance

2. **PUBLIC COMMENTS.**

Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced and furnished by the presenter.

3. **INFORMATIONAL REPORTS.**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. PROCLAMATION DESIGNATING THE WEEK OF APRIL 14-21 AS "NATIONAL VOLUNTEER WEEK" IN POLK COUNTY.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING/S: April 10, 2007 (Regular)
- B. CONSIDER APPROVAL OF BUDGET REVISIONS #2007-13, AS PRESENTED BY THE COUNTY AUDITOR.
- C. CONSIDER APPROVAL OF BUDGET AMENDMENTS #2007-13(a), AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.
- D. CONSIDER APPROVAL OF SCHEDULE OF BILLS.
- E. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS.
- F. CONSIDER APPROVAL OF FINAL PLAT FOR STANFORD SHORES SUBDIVISION.
- G. CONSIDER APPROVAL OF LISTING OF CAPITAL PURCHASES PREVIOUSLY APPROVED FOR PAYMENT FROM FUND BALANCES AND TO BE REIMBURSED BY THE FY2007 YEAR END ISSUANCE OF AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION).
- H. CONSIDER TAX FORECLOSURE PROPERTIES: (PCT 2) LOT 59, SHADY RIDGE, CAUSE NO. T03-158; ~~LOT 16 BLOCK 5, KICKAPOO ESTATES, CAUSE NOS. T03-140 & T05-027~~
Delete
- I. RECEIVE COUNTY TREASURER SECOND QUARTERLY (JAN-FEB-MAR) REPORT FOR FY2007.

5. CONSIDER ANY/ALL ACTION REGARDING BID #2007-19; "PRECINCT 1 PURCHASE OF ONE (1) USED WATER TRUCK".

6. CONSIDER ANY/ALL ACTION REGARDING BID #2007-20; "PURCHASE OF ONE (1) 2007 MODEL PICKUP TRUCK, PERMIT INSPECTION, WITH TRADE IN OF ONE (1) USED 2000 FORD F150.

- 7. CONSIDER ANY/ALL ACTION REGARDING BID #2007-21; "SALE OF ONE (1) USED BOILER AND TWO (2) USED CHILLERS".
- 8. CONSIDER APPROVAL OF CHANGE ORDERS FOR RENOVATION PROJECT AT POLK COUNTY OFFICE ANNEX, LIVINGSTON.
- 9. RECEIVE RECOMMENDATION OF REVIEW COMMITTEE AND CONSIDER DESIGNATION OF ENGINEERING FIRM FOR CDBG DISASTER RECOVERY GRANT PROGRAM.
- 10. CONSIDER APPROVAL OF BUDGET FOR DEPARTMENT OF STATE HEALTH SERVICES MOSQUITO ABATEMENT GRANT AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT DOCUMENT.

ADJOURN

By: John P. Thompson, County Judge



Posted: Wednesday, April 18, 2007

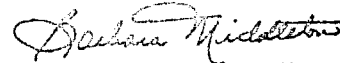
I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public at all times on Wednesday, April 18, 2007 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

BARBARA MIDDLETON, COUNTY CLERK
BY:

Andrea Schmidt (Deputy)

FILED FOR RECORD

2007 APR 18 A 9:43



BARBARA MIDDLETON
POLK COUNTY CLERK



April 24, 2007
Regular Session - 10:00 a.m.

COMMISSIONERS COURT
of Polk County, Texas
County Courthouse, 3rd floor
Livingston, Texas

ADDENDUM to Posting # 2007-39

Pursuant to Chapter 551 of the Texas Government Code, the following will serve to amend the Agenda of the Commissioners Court Regular Session scheduled for April 24, 2007 at 10:00 A.M.

AMEND TO ADD;

- 11. **CONSIDER APPROVAL OF AMENDMENT TO COUNTY INVESTMENT POLICY AS REQUESTED BY COUNTY TREASURER AND COUNTY AUDITOR.**

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday, April 20, 2007 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

BARBARA MIDDLETON, COUNTY CLERK

BY Andrea Schmidt, Deputy

FILED FOR RECORD

2007 APR 20 P 3:41

BARBARA MIDDLETON
POLK COUNTY CLERK

COMMISSIONERS COURT

AGENDA POSTING #2007 - 039

BE IT REMEMBERED ON THIS THE 24th DAY OF APRIL, 2007 THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT; HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING. BOB WILLIS - COMMISSIONER PCT#1, RONNIE VINCENT - COMMISSIONER PCT #2, JAMES J. "Buddy" PURVIS - COMMISSIONER PCT #3, C.T. "TOMMY" OVERSTREET COMMISSIONER PCT #4, BARBARA MIDDLETON, COUNTY CLERK AND RAY STELLY, COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS, ORDERS AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 9:00 A.M.
 - INVOCATION GIVEN BY REV. DON GOODWIN, PASTOR OF THE BEECH CREEK ASSEMBLY OF GOD CHURCH.
 - PLEDGES TO U.S. & TEXAS FLAGS WERE LED BY JOE ROEDER.

2. PUBLIC COMMENTS: NONE.

3. INFORMATIONAL REPORTS:

- A. JACK JACKSON WITH THE FACILITIES COMMITTEE INTRODUCED THREE ARCHITECT'S OF HESTERS & SANDERS ARCHITECTURE, L.L.P. OF LUFKIN, THE FIRM CHOSEN TO DO AN ASSESSMENT STUDY OF A PROPOSED JUDICIAL CENTER ON BLOCK 17.
- B. COMMISSIONER VINCENT INVITED EVERYONE TO THE ANNUAL ONALASKA FIRE DEPT. BAR-B-QUE AND AUCTION. BAR-B-QUE SALES STARTS WEDNESDAY AND CONTINUES THROUGH SATURDAY.
- C. COMMISSIONER WILLIS INVITED THE OUTSIDE AUDITOR, MR. ROBERT BELT OF SANDERSON, KNOX & BELT, TO OUR NEXT COMMISSIONERS COURT, FOR INFORMATION ON LAST YEAR'S (2006) BUDGET, FUND BALANCE.
- D. COUNTY CLERK, BARBARA MIDDLETON REMINDED EVERYONE THAT EARLY VOTING FOR MAY 12, 2007 ELECTION BEGINS NEXT MONDAY, APRIL 30th, AND WILL CONTINUE THROUGH MAY 8th AT 5:00 PM.
- E. BID SMITH, TAX ASSESSOR/VOTER REGISTRAR GAVE A REPORT ON THE NEW STATEWIDE VOTER REGISTRATION SYSTEM. THE SOFTWARE IS NOT PERFORMING UP TO EXPECTATIONS. HE ASKED THAT VOTERS NEED TO BRING YOUR CURRENT VOTER CERTIFICATE, THAT IT WILL HELP SPEED UP THE PROCESS.
- F. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO APPROVE THE PROCLAMATION DESIGNATING THE WEEK OF APRIL 14 - 21, AS "NATIONAL VOLUNTEER WEEK" IN POLK COUNTY. ALL VOTING YES.

NEW BUSINESS

4. CONSENT AGENDA:

COMMISSIONER VINCENT REQUESTED LOT 17, BLK 6, OF KICKAPOO ESTATES, BE WITHDRAWN FROM TAX FORECLOSURE SALE (ITEM H).

4. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO APPROVE THE FOLLOWING ITEMS (A THROUGH I) OF THE CONSENT AGENDA.
ALL VOTING YES.
 - A. APPROVAL OF MINUTES FOR REGULAR MEETING, APRIL 10, 2007.
 - B. APPROVAL OF BUDGET REVISIONS #2007-13, AS PRESENTED BY THE COUNTY AUDITOR. (SEE ATTACHED)
 - C. APPROVAL OF BUDGET AMENDMENTS #2007-13 (a), AS SUBMITTED AND REVIEWED BYCOURT APPOINTED COMMITTEE. (SEE ATTACHED)
 - D. APPROVAL AND PAYMENT OF SCHEDULES OF BILLS, INCLUDING ADDENDUM. (SEE ATTACHED)

DATE	AMOUNT	CHECK #
4/05/07	40,534.00	ACH 930
4/05/07	9,480.06	ACH 931
4/05/07	27,151.42	ACH 932
4/05/07	241,313.32	ACH 933
4/05/07	20.65	ACH 934
4/05/07	3,436.32	ACH 935
4/05/07	4,979.66	204388 - 204396
4/05/07	30,291.68	204394 - 204414
4/10/07	264,300.20	ACH 937
4/10/07	49,014.78	204415 - 204420
4/10/07	642.57	204421
4/13/07	3,409.36	ACH 938
4/13/07	10,933.36	204422 - 204445
4/16/07	106,918.00	ACH 939
4/16/07	228,994.82	204446 - 204595
4/16/07	5,525.03	204596 - 204609
4/23/07	Addendum (To appear on future schedule)	\$ 3,819.89
TOTAL	\$ 1,026,945.23	

- E. APPROVAL OF PERSONNEL ACTION FORMS, REVISED LIST. (SEE ATTACHED)
 - F. APPROVAL OF FINAL PLAT FOR STANFORD SHORES SUBDIVISION.
 - G. APPROVAL OF LISTING OF CAPITAL PURCHASES PREVIOUSLY APPROVED FOR PAYMENT FROM FUND BALANCES AND TO BE REIMBURSED BY THE FY2007 YEAR END ISSUANCE OF AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION). (SEE ATTACHED)
 - H. ACCEPT OFFERS TO PURCHASE TAX FORECLOSURE PROPERTIES IN PRECINCT #2; LOT 59, SHADY RIDGE, CAUSE NO. T03-158; LOT 16, BLOCK 5, KICKAPOO ESTATES, CAUSE NO. T05-027.
 - I. RECEIVE COUNTY TREASURER'S SECOND QUARTER (JAN-FEB-MAR) REPORT FOR FY2007. (SEE ATTACHED)
5. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, TO AWARD BID #2007-19, NOT TO EXCEED \$ 46,000.00, TO HENDRIX MACHINERY FOR PRECINCT #1, PURCHASE OF ONE (1) USED WATER TRUCK.
ALL VOTING YES.
 6. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO AWARD BID #2007-20 TO HALL BUICK, PONTIAC, GMC - TYLER TEXAS, IN THE AMOUNT OF \$15, 109.48, FOR PURCHASE OF ONE (1) 2007 MODEL PICKUP TRUCK, WITH TRADE-IN OF ONE (1) USED MODEL 2000 FORD F150, FOR THE PERMIT INSPECTOR LISA ANDRESS.
ALL VOTING YES.

7. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, **TO DELETE ITEM BID #2007-21**, FOR THE SALE OF ONE (1) USED BOILER AND TWO (2) USED CHILLERS, ITEMS FROM THE ANNEX RENOVATIONS, AS NO BIDS WERE RECEIVED.
ALL VOTING YES.
8. MOTIONED BY RONNIE VINCENT, SECONDED BY TOMMY OVERSTREET, **TO DELETE CHANGE ORDERS FOR RENOVATION PROJECT AT POLK COUNTY OFFICE ANNEX.**
ALL VOTING YES.
9. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO RECEIVE RECOMMENDATION OF **REVIEW COMMITTEE AND DESIGNATE GOODWIN - LASSITER ENGINEERING FIRM OF LUFKIN FOR C.D.B.G. DISASTER RECOVERY GRANT PROGRAM.**
ALL VOTING YES.
10. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO APPROVE **BUDGET FOR DEPARTMENT OF STATE HEALTH SERVICES MOSQUITO ABATEMENT GRANT \$ 53,572.00**, AND AUTHORIZE JUDGE THOMPSON TO EXECUTE CONTRACT DOCUMENT.
ALL VOTING YES. (SEE ATTACHED)
11. MOTIONED BY TOMMY OVERSTREET, SECONDED BY JAMES J. "Buddy" PURVIS, TO **APPROVE AMENDMENT TO COUNTY INVESTMENT POLICY** AS REQUESTED BY THE COUNTY TREASURER AND COUNTY AUDITOR. (SEE ATTACHED)
ALL VOTING YES.

ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ADJOURN COURT THIS 24th DAY OF APRIL, 2007 AT 10:22 A.M.
ALL VOTING YES.


JOHN P. THOMPSON, COUNTY JUDGE

ATTEST


BARBARA MIDDLETON, COUNTY CLERK

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COPY #2007-13
4/24/07

Budget
Revisions

AMENDMENT CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
010 GENERAL FUND	655,021.30
015 ROAD & BRIDGE ADM	72,507.15

THE PRECEDING LIST OF AMENDMENTS WAS REVIEWED AND APPROVED.

SAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

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H(B)

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REPORT OF GENERAL LEDGER AMENDMENTS

ACCOUNT NUMBER	ACCOUNT NAME	DATE	AMNT NUMBER	OLD BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DESCRIPTION	AMOUNT OF CHANGE	CLK
2007 010-342-047	REIMBURSEMENT DA	04/13/2007	2K7R13	0.00	8.09	REFUND HOTEL EXPENSES DONA	8.09	SD
2007 010-342-047	REIMBURSEMENT DA	04/13/2007	2K7R13	8.09	0.00	CORRECTION	16.18-	SD
2007 010-342-047	REIMBURSEMENT DA	04/13/2007	2K7R13	8.09	85.00	RELME HOTEL EXP TX VS ROSS	76.91-	SD
2007 010-342-047	REIMBURSEMENT DA	04/13/2007	2K7R13	85.00	93.09	CORRECTION	8.09-	SD
2007 010-342-047	REIMBURSEMENT DA	04/13/2007	2K7R13	43.34	839.06-	REIME RAPE KITS	831.00-	SD
2007 010-342-569	REIMBURSEMENT-SHER	04/13/2007	2K7R13	0.00	48.77	REIME FOR TRAVEL X KIMBELLI	48.77	SD
2007 010-342-695	KIMBURSE EMERG WC	04/13/2007	2K7R13	48.77	48.77	CORRECTION	97.54-	SD
2007 010-342-695	REIMBURSE EMERG WC	04/13/2007	2K7R13	48.77	48.77	CORRECTION	1,024.86-	SD
2007 010-475-427	TRAVEL	04/13/2007	2K7R13	10,008.00	10,008.00	REFUND HOTEL EXPENSES DONA	8.09	SD
2007 010-475-490	MISCELLANEOUS	04/13/2007	2K7R13	8,750.00	8,815.00	REIMB OF HOTEL EXP IX VS. R	65.00	SD
EXPENSE SUMMARY - D. A.				TOTAL AMENDMENTS 2	TOTAL CHANGES		93.09	
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	1,680.00	1,680.00	BUILDING PERMIT OFFICE ANNE	1,680.00	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	2,071.16	2,071.16	PHONE RELOCATION OFFICE ANNE	391.16	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	23,616.16	23,616.16	ARCHITECTURAL SERVICE OFFIC	21,545.00	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	71,530.36	71,530.36	APPLICATION #1 OFFICE ANNEX	47,914.20	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	73,530.36	75,655.36	ARCHITECTURAL SERVICE OFFIC	4,125.00	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	75,655.36	372,602.56	APPLICATION NO 1 OFFICE ANN	296,947.20	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	372,602.56	374,688.45	SECURITY JUV PROBATION	2,085.89	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	374,688.45	382,818.45	ARCHITECTURAL SERVICE OFFICE	8,250.00	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	382,818.45	525,021.30	APPLICATION NO 3 & 4 OFFICE	172,082.85	SD
2007 010-511-574	CAPITAL OUTLAY BUI	04/13/2007	2K7R13	525,021.30	525,021.30	APPLICATION NO 3 & 4 OFFICE	172,082.85	SD
EXP. SUM.-MAINT.- ENG.				TOTAL AMENDMENTS 9	TOTAL CHANGES		655,021.30	
2007 010-560-393	LAW ENFORCEMENT SU	04/13/2007	2K7R13	27,643.25	28,576.25	REIME RAPE KITS	883.00	SD
EXPENSE SUMMARY - SHERIFF DEPT				TOTAL AMENDMENTS 1	TOTAL CHANGES		883.00	
2007 010-695-427	TRAVEL/TRAINING	04/13/2007	2K7R13	4,831.00	4,879.77	REIME FOR TRAVEL X KIMBELLI	48.77	SD
EXPENSE SUMMARY - EMERG MGMT				TOTAL AMENDMENTS 1	TOTAL CHANGES		48.77	
2007 015-369-200	CULVERT/MATERIAL R	04/13/2007	2K7R13	84,963.04-	71,026.17-	REIME FOR MATERIAL AND LABO	13,936.87	SD
2007 015-369-400	CULVERT/MATERIAL R	04/13/2007	2K7R13	461.79-	1,744.95	REIME FOR MATERIAL	2,203.74	SD
2007 015-369-400	CULVERT/MATERIAL R	04/13/2007	2K7R13	1,741.95	2,645.51-	CORRECTION	4,407.48-	SD
TOTAL AMENDMENTS 3				TOTAL CHANGES			11,733.13	
2007 015-622-339	CONSTRUCTION CONTR	04/13/2007	2K7R13	104,486.50	318,433.37	REIME FOR MATERIAL & LABOR	13,936.87	SD
PRECINCT #2 - ROAD & BRIDGE				TOTAL AMENDMENTS 1	TOTAL CHANGES		13,936.87	
2007 015-623-575	CAPITAL OUTLAY-BRI	04/13/2007	2K7R13	56,685.18	57,238.50	BRIDGE & CULVERT INSPECTION	553.32	SD
2007 015-623-575	CAPITAL OUTLAY-BRI	04/13/2007	2K7R13	57,238.50	58,083.08	BRIDGE INSPECTION	844.58	SD
PRECINCT #3 EXPENSE SUMMARY				TOTAL AMENDMENTS 2	TOTAL CHANGES		1,397.90	
2007 015-624-339	CONSTRUCTION CONTR	04/13/2007	2K7R13	169,186.94	171,590.68	REIME FOR MATERIAL	2,201.74	SD
2007 015-624-575	CAPITAL OUTLAY-BRI	04/13/2007	2K7R13	171,192.82	171,292.33	BRIDGE & CULVERT INSPECTION	99.51	SD
2007 015-624-575	CAPITAL OUTLAY-BRI	04/13/2007	2K7R13	171,292.33	199,428.33	BRIDGE #1 TOM COWMINGS	28,136.00	SD
2007 015-624-575	CAPITAL OUTLAY-BRI	04/13/2007	2K7R13	199,428.33	214,428.33	BRIDGE REPAIR TURKEY CREEK	15,000.00	SD
TOTAL AMENDMENTS 4				TOTAL CHANGES			45,439.25	

#2007-13(A)

Budget Amendment #2K7A13 FY07

POLK COUNTY By: Stephanie Dale Asst. Auditor

Fund Account	Description	Increase	Decrease	Comments	Current Budget	Amended Budget
010-401-400 010-401-476	<u>GENERAL FUND</u> Attorney/Consulting Fees Facility Study Group	10,000.00	-10,000.00		36,000.00 0.00	26,000.00 10,000.00
015-622-315 010-409-311	<u>GENERAL FUND</u> Office Supplies Office Supplies Postage	29.58	-29.58		1,500.00 1,700.00	1,470.42 1,729.58
015-fund balance 015-625-203	<u>GENERAL FUND</u> Road & Bridge Fund Balance Right of Way Pct 3	1,800.00	-1,800.00		0.00	1,800.00
	<u>GENERAL FUND</u>					
	<u>GENERAL FUND</u>					
	<u>GENERAL FUND</u>					

TOTALS	11,829.58	-11,829.58	39,200.00	41,000.00
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4(c)

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	26,381.90
015	ROAD & BRIDGE ADM	6,832.86
027	SECURITY	275.98
051	AGING	694.92
101	ADULT SUPERVISION	4,379.66
185	CCAP - JUVENILE PROBATION	1,968.68
TOTAL OF ALL FUNDS		40,534.00

ACH 930


THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

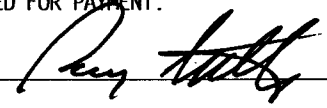
SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	6,170.16
015	ROAD & BRIDGE ADM	1,598.10
027	SECURITY	64.54
051	AGING	162.52
101	ADULT SUPERVISION	1,024.34
185	CCAP - JUVENILE PROBATION	460.40
TOTAL OF ALL FUNDS		9,480.06

ACH 9/31

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

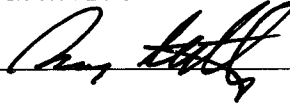
SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	18,419.20
015	ROAD & BRIDGE ADM	3,910.63
027	SECURITY	119.94
051	AGING	213.78
101	ADULT SUPERVISION	3,137.72
185	CCAP - JUVENILE PROBATION	1,350.15
TOTAL OF ALL FUNDS		27,151.42

ACH 932

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	157,171.11
015	ROAD & BRIDGE ADM	42,074.23
027	SECURITY	1,749.58
051	AGING	4,568.87
101	ADULT SUPERVISION	24,500.49
185	CCAP - JUVENILE PROBATION	11,249.04
TOTAL OF ALL FUNDS		241,313.32

ACH 933

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

RAY STELLY

Ray Stelly

COUNTY AUDITOR

JOHN P. THOMPSON

John P. Thompson

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	20.65

TOTAL OF ALL FUNDS	20.65

AC 11934

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

RAY STELLY _____

COUNTY AUDITOR _____

JOHN P. THOMPSON _____

COUNTY JUDGE _____

SCHEDULE OF BILLS BY FUND


FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	2,920.48
015 ROAD & BRIDGE ADM	515.84

TOTAL OF ALL FUNDS	3,436.32

ACH 935

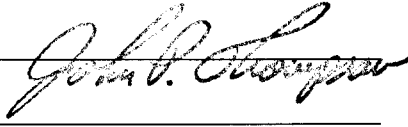
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

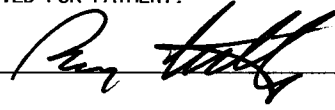
JOHN P. THOMPSON



COUNTY JUDGE

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	1,621.68
015	ROAD & BRIDGE ADM	325.00
027	SECURITY	30.00
101	ADULT SUPERVISION	2,241.99
185	CCAP - JUVENILE PROBATION	760.99
	TOTAL OF ALL FUNDS	4,979.66

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY 

COUNTY AUDITOR _____

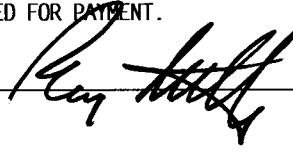
JOHN P. THOMPSON _____

COUNTY JUDGE 

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	28,323.78
015	ROAD & BRIDGE ADM	1,546.61
027	SECURITY	80.00
040	LAW LIBRARY FUND	100.50
051	AGING	227.29
093	CO CLERK RECORDS MGMT FUND	13.50
TOTAL OF ALL FUNDS		30,291.68

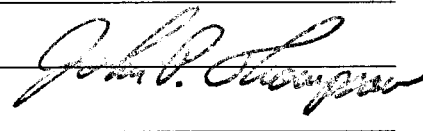
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

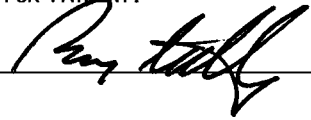
SCHEDULE OF BILLS BY FUND

ACH 937

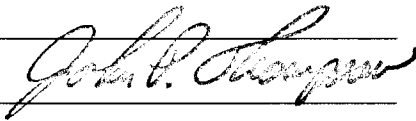
FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	264,300.20

TOTAL OF ALL FUNDS	264,300.20

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY 

COUNTY AUDITOR _____

JOHN P. THOMPSON 

COUNTY JUDGE _____

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	812.25
011	HOTEL OCCUPANCY TAX FUND	9,560.74
015	ROAD & BRIDGE ADM	38,641.79

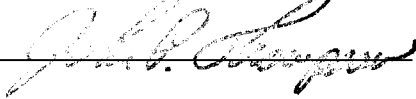
	TOTAL OF ALL FUNDS	49,014.78

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY 

COUNTY AUDITOR _____

JOHN P. THOMPSON _____

COUNTY JUDGE 

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	642.57

TOTAL OF ALL FUNDS	642.57

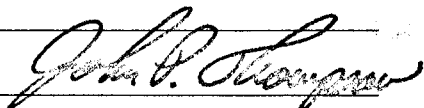
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

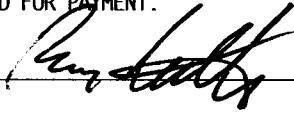
FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	3,409.36

TOTAL OF ALL FUNDS	3,409.36

ACH
938

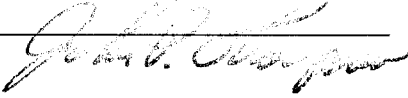
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



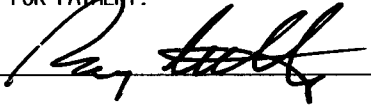
COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	10,091.23
015	ROAD & BRIDGE ADM	180.88
040	LAW LIBRARY FUND	50.50
051	AGING	610.75
TOTAL OF ALL FUNDS		10,933.36

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	106,918.00

TOTAL OF ALL FUNDS	106,918.00

Act 939

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

[Signature]

COUNTY AUDITOR

JOHN P. THOMPSON

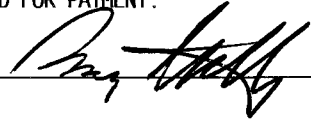
[Signature]

COUNTY JUDGE

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	103,733.57
015	ROAD & BRIDGE ADM	120,117.80
040	LAW LIBRARY FUND	1,012.10
051	AGING	1,078.26
088	JUDICIARY FUND	337.45
093	CO CLERK RECORDS MGMT FUND	239.96
094	COUNTY RECORDS MGMT FUND	2,475.68
TOTAL OF ALL FUNDS		228,994.82

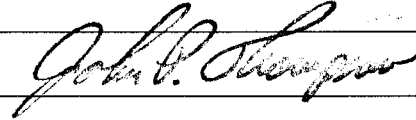
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

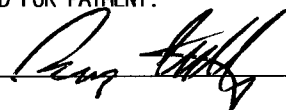
SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	5,525.03

TOTAL OF ALL FUNDS	5,525.03

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

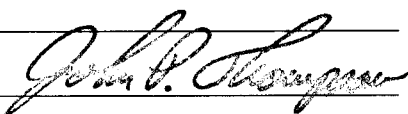
RAY STELLY



COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE



ADDENDUM
SCHEDULE OF BILLS FOR
APRIL 24, 2007
FY 2007

COMPANY NAME	DESCRIPTION	DEPARTMENT	LINE ITEM	AMOUNT
ARMOND FISHER ARCHITECT	OFFICE ANNEX	MAINT ENG	010-511-574	\$ 2,750.00
BOBINGER, WANDA	TRAVEL REIMBURSEMENT	MUSEUM	010-650-427	\$ 481.34
CLIFTON, KATHY	TRAVEL ADVANCE	DIST CLERK	010-450-427	\$ 289.55
HYATT REGENCY	TRAVEL	DIST CLERK	010-450-427	\$ 299.00
TOTAL				<u>\$ 3,819.89</u>



H(E)

DATE: APRIL 10, 2007 to APRIL 23, 2007

NO.	EMPLOYEE	DEPT	JOB DESCRIPTION	TYPE OF EMPLOYMENT	GROUP STEP & WAGE	ACTION TAKEN
(1)	TRAVIS GLENN HAYGOOD	SHERIFF	#1037 DEPUTY SHERIFF (PATROL)	REGULAR FULL-TIME	2001 \$30,617.60	RESIGNATION EFFECTIVE 04/13/2007
(2)	DARLA BETH OVERSTREET	AGING SERVICES	#1262 AGING SERVICES DIRECTOR	REGULAR FULL-TIME	2001 \$30,617.60	RECLASSIFICATION TO LABOR POOL (-900) 15/(14) \$15.83/HR. EFFECTIVE 04/20/2007
(3)	MATTHEW A. BLALOCK	ROAD AND BRIDGE #3	#113 ROAD AND BRIDGE MAINTENANCE WORKER	REGULAR PARTTIME	12/(01) \$9.98/HR	RECLASSIFICATION TO LABOR POOL (-900) 12/(01) \$9.98/HR EFFECTIVE 04/16/2007
(4)						
(5)						
(6)						
(7)						
(8)						
(9)						
(10)						
(11)						
(12)						
(13)						
(14)						
(15)						
(16)						
(17)						
(18)						
(19)						
(20)						
(21)						
(22)						

A (C) PL.

53 PAGE 482

REIMBURSEMENT RESOLUTION
CAPITAL OUTLAY PURCHASES
APRIL 24, 2007
FY2007

<u>COMPANY NAME</u>	<u>DESCRIPTION</u>	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>AMOUNT</u>
ARCADIS G&M INC	BRIDGE & CULVERT INSP	R&B#3	015-623-575	\$ 553.32
ARMOND FISHER ARCH. INC	OFFICE ANNEX	MAINT ENG	010-511-574	\$ 8,250.00
DAVIS & BROWN CONST.	BRIDGE REPAIR OR REPL	R&B#4	015-624-575	\$ 35,166.00
L & W LAFOUR & SONS CONS	BRIDGE & CULVERT REP.	R&B#4	015-624-575	\$ 43,136.00
WIMBERLY & ASSOCIATES	OFFICE ANNEX	MAINT ENG	010-511-574	\$ 272,082.85
TOTAL				<u>\$ 359,188.17</u>

2ND QUARTER REPORT FOR THE MONTHS OF JAN - FEB - MAR 2007

POLK COUNTY TREASURER

FUND	BEG BALANCE	RECEIPTS	DISBURSEMENTS	END BAL	INVESTMENT	BALANCE
GENERAL	12,687.20	10,980,805.23	11,446,214.49	(452,972.06)	7,379,741.44	6,926,769.38
HOTEL TAX	22,417.19	11,950.91	13,030.54	21,337.56		21,337.56
JCTF	93,192.52	6,744.28	788.05	99,148.75		99,148.75
ROAD & BRIDGE	(521,509.57)	2,572,227.88	2,086,198.27	(35,479.96)	1,252,872.15	1,217,392.19
LATERAL RD	47,331.35	751.49	751.49	47,331.35	187,916.47	215,247.82
JP SECURITY		510.47	315.00	195.47		195.47
SECURITY	(3,773.34)	12,766.36	17,033.97	(8,040.95)		(8,040.95)
ENV SERVICE		131,987.74	131,987.74			
HURRICANE RITA REIMB	2,726.27			2,726.27		2,726.27
LAW LIBRARY	9,446.05	4,506.48	2,536.00	11,416.53	30,495.55	41,912.08
D A SPECIAL	2,592.39	817.43	20.53	3,389.29		3,389.29
D A HOT CHECK	(21,481.28)	5,390.04	0.74	(16,091.98)		(16,091.98)
AGING	7,463.88	49,708.18	70,405.17	(13,235.11)		(13,235.11)
SHERIFF COMMISSARY	18,400.11	1,519.54	2,088.28	17,831.37		17,831.37
DEBT SERVICE	79,480.43	2,706,577.24	2,761,412.56	24,645.11	1,180,820.60	1,205,465.71
DEBT SVC-ENV SVC					707,145.87	707,145.87
MUSEUM TRUST	98.29	8.53	8.53	98.29		98.29
JUDICIARY	140,808.58	180,019.47	139,661.15	161,166.90		161,166.90
SO CONTRABAND	15,396.53		2,505.11	12,891.42		12,891.42
DA CONTRABAND	10,363.47	426.75	426.75	10,363.47	95,357.96	105,721.43
OTER SEIZURES PEND	39,845.39			39,845.39		39,845.39
DRG SEIZURE PEND		4,140.92	4,140.92		146,229.72	146,229.72
SO CONTA (FED)						
RAP	104,373.36	37,709.00	41,340.49	100,741.87		100,741.87
CC RECORDS MGMT	(3,585.74)	4,840.75	4,951.06	(3,696.05)		(3,696.05)
DC RECORDS MGMT	6,132.50	1,312.50		7,445.00		7,445.00
PROBATION	14,415.34	391,096.58	391,133.26	14,378.66		14,378.66
TOTAL	76,770.92	17,085,615.77	17,116,950.10	45,436.59	10,960,579.76	11,006,016.35
JURY FUND	3,362.00	6,712.00	6,712.00	3,362.00		3,362.00
CREDIT CARDS JP	2,535.00	39,343.53	38,449.03	3,429.50		3,429.50
CC EMERG MGMT	125.00	1,875.00	1,875.00	125.00		125.00
CC COUNTY CLERK	1,004.50	4,718.00	4,728.00	994.50		994.50
JP#3		136,909.46	136,909.46			
HISTORICAL COMMISSION	2,599.56	6,754.32	2,375.34	6,978.54	366,801.21	373,779.75
PAYROLL		1,439,935.54	1,439,935.54			
PERMANENT SCHOOL	3,107.07	1,711.36	1,711.36	3,107.07	379,396.16	382,503.23
AVAILABLE SCHOOL	3,949.17	431.91	407.53	3,973.55	91,654.77	95,628.32
FED EQUITABLE SHARE	3,221.12			3,221.12		3,221.12
GRAND TOTAL	96,674.34	18,724,006.89	18,750,053.36	70,627.87	11,798,431.90	11,869,059.77

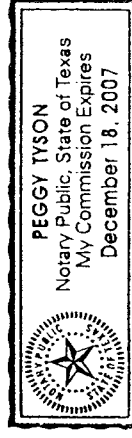
I HEREBY CERTIFY THAT THE FOREGOING

REPORT IS TRUE AND CORRECT

Nancy R. Kinnear
 COUNTY TREASURER

SUBSCRIBED AND SWORN TO BEFORE ME
 THIS 19TH DAY OF APRIL, 2007

Peggy Tyson



TEXPOOL INVESTMENT REPORT
QTR ENDED 03/31/07

FUND	BEG BAL	DEPOSITS	WITHDRAWALS	INTEREST EARNED	INTERFUND TRANSFER	END BALANCE
10 General	3,412,402.97	4,975,000.00	1,100,000.00	92,338.47		7,379,741.44
15 Road & Bridge	72,277.85	1,170,000.00		10,594.30		1,252,872.15
17 Lateral R & B	165,748.51			2,167.96		167,916.47
27 Security	580.82	586.67		5.85		0.00
32 Env Svc Operating						
40 Law Library	30,101.79			393.76		30,495.55
61 Debt Service	645,177.69	1,520,000.00	1,000,000.00	15,642.91		1,180,820.60
61 DBT SVC-Env Svc	698,015.72			9,130.15		707,145.87
83 Museum Trust	881.15		888.74	7.59		(0.00)
90 SO Contraband						
90 DA Contraband	94,126.80			1,231.16		95,357.96
90 Drg Seizure Pend	140,884.76	3,493.00		1,851.96		146,229.72
28 Historical Comm	362,065.30			4,735.91		366,801.21
91 Perm School	379,394.01			4,928.97	(4,926.82)	379,396.16
92 Avail School	85,575.08			1,152.87	4,926.82	91,654.77
Total Investments	6,087,232.45	7,668,493.00	2,101,475.41	144,181.86		11,798,431.90

This report is made in accordance with provisions of Gov. Code 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions for county funds to the Commissioner's Court. The investments held in Polk County's portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies.

Nola Reneau
Nola Reneau, County Investment Officer

*Bid Specs
#6*

Hambrick

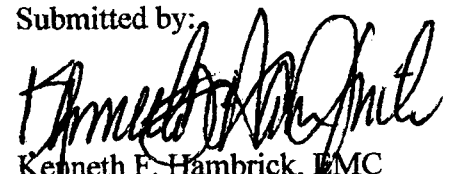
VEHICAL SPECIFICATIONS FOR EMERGENCY MANAGEMENT

VEHICAL FOR PERMIT/OSSF INSPECTOR, SUPERVISOR

ALL BIDS MUST MEET THE FOLLOWING MINIMUM SPECIFICATION:

- ❖ **MODEL** – 2007 ½ TON PICKUP - TRUCK
- ❖ **BODY STYLE** – EXTENDED CAB - STANDARD BOX
- ❖ **GENERAL** – WHEELBASE – 143.5”
OVERALL LENGTH – 229”
OVERALL HEIGHT – 73”
OVERALL WIDTH - 79”
- ❖ **ENGINE** – GAS – 4.8L V8
- ❖ **TRANSMISSION** - 4 SPEED AUTOMATIC OVERDRIVE
- ❖ **DIFFERENTIAL** – LIMITED SLIP REAR AXLE
- ❖ **AXLE** – REAR AXLE, 3.42 RATIO
- ❖ **BATTERY** – HEAVY DUTY, MAINTENANCE FREE
- ❖ **ALTERNATOR** – MINIMUM HEAVY DUTY 145 AMPS
- ❖ **PREFERRED EQUIPMENT GROUP** -
AM/FM STEREO
POWER WINDOWS
POWER DOOR LOCKS
SINGLE – ZONE MANUAL TEMPERATURE CONTROL
- ❖ **SEATS** - FRONT - CLOTH 40/20/40 SPLIT-BENCH,
REAR –FLIP UP FULL-WIDTH BENCH
- ❖ **TIRES** – ALL-SEASON, BLACKWALL, INCLUDES SPARE
- ❖ **WHEEL TYPE** – 4-17” GREY STYLED STEEL, INCLUDES 17” STEEL
SPARE
- ❖ **EXTERIOR COLOR** - LITE BROWN
- ❖ **INTERIOR COLOR** - DARK TITANIUM

Submitted by:



Kenneth F. Hambrick, EMC
Polk County Emergency Management

#10

Polk County's Budget for Mosquito Abatement 2007

Enhanced Capacity for Epidemiology and Laboratory Surveillance
Emergency Supplemental Appropriations Act for Defense, the Global War on Terror,
and hurricane Recovery.

Detail Budget Justification: Polk County

Total

A. Personnel - salaries

[REDACTED]

B. Fringe Benefits (percentage applied to salaries)

[REDACTED]

C. Travel

[REDACTED]

D. Equipment

[REDACTED]

23,900.00

Four (4) Dyna-Fog Silver Cloud model 2650 Series 2 thermal fogger complete with remot control, pick-up hose, clean out brushes,

141 lbs. weight, twin pulse-jet engines (5,712.50 each) 22,850.00

Two (2) CDC Gravid Traps Trap Model (1712), collection bags,

oviposition pans, two (2) 6 volt 10 amp hours rechargeable

batteries, battery charger, battery bag and one (1) mouth

aspirator with HEPA Filter 550.00

GPS software and mobile printer for laptop PC. Equipment to

be used for documenting the location of traps and site

investigations. 500.00

E. Supplies

[REDACTED]

29,672.00

Fifteen (15) Drums (55 gallons drums) of Mosquito Buster 4-4

Insecticide @ \$1825.00 per drum. 27,375.00

Expenses for general office supplies, printing and reproduction

for educational flyers and brochures, disseminating public

education material, and postage to ship mosquito trap

collections to the laboratory in Austin. 2,297.00

F. Contractual

[REDACTED]

G. Other

[REDACTED]

H. Total Direct Costs

[REDACTED]

I. Indirect Costs

[REDACTED]

J. TOTAL Costs

[REDACTED]

\$53,572.00

INVESTMENT POLICY
FOR THE
COUNTY OF POLK
LIVINGSTON, TEXAS
APRIL, 2007

INVESTMENT SCOPE

1.01 GENERAL STATEMENT

This investment policy, when reviewed and adopted by the Polk County Commissioners Court, on November 2, 2004, will replace the adopted investment policy dated May, 2003. This investment policy satisfies the statutory requirements of the Public Funds Investment Act. (Government Code, Chapter 2256).

1.02 LEGAL AUTHORITY TO INVEST

This investment policy applies to the investment activities of the County of Polk, Livingston, Texas. This policy serves to satisfy the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256 to define and adopt a formal investment policy. This policy will be reviewed and adopted by the Commissions court Order at least annually according to Section 2256.005(e).

1.03 FUNDS INCLUDED

This investment policy applies to all financial assets of all selected funds of the County of Polk, Livingston Texas at the present time and any funds to be created in the future and any funds held in custody by the County Treasurer shall be administered in accordance with the provisions of these policies, unless expressly prohibited by law or unless it is in contravention of any depository contract between Polk County and any depository bank.

1.04 FUNDS INVESTED WITH AUTHORIZED INVESTMENT POOLS

This investment policy does not supersede the investment policy of an authorized investment pool (under Sec. 2256.016) that Polk County, by order and/or resolution, has authorized investment with, such as Texpool, Texpool Prime, and MBIA Texas Class.

INVESTMENT STRATEGY

2.01 Polk County Cash Funds to be invested, but not limited to, are as follows:

(PLEASE SEE EXHIBIT-A FOR LIST OF FUNDS)

In accordance with the Public Funds Investment Act 2256.005 (d), a written investment strategy shall be developed for each of the funds under the county's control. The following strategy will apply for each of the funds listed in EXHIBIT-A using the following priorities of importance: (a) understanding of the suitability of the investment to the financial requirements of the County; (b)

preservation and safety of principal; (c) liquidity; (d) marketability of the investment if the need arises to liquidate the investment before maturity; (e) diversification of the investment portfolio; and (f) yield. This fulfills the requirement as stated in the Government Code 2256.005.

- 1) All funds to be invested and under the control of the County Investment Officer will be transferred from the depository bank account to it's individual investment account in a PUBLIC FUNDS INVESTMENT POOL, currently TEXPOOL.
- 2) While at TEXPOOL, each fund is invested until money is needed to cover the fund's expenses. Money is available daily at TEXPOOL.
- 3) If money is not needed by a fund to cover expenses based on liquidity needs determined by the County Investment Officer, the money may be invested in other investment tools as directed by the policy.
- 4) The stated final maturity of any investment, outside a PUBLIC FUNDS INVESTMENT POOL, made by the County Investment Officer shall be three years or less. (2256.005 (b) (4) (B).

INVESTMENT OBJECTIVES

3.01 GENERAL STATEMENT

Funds of Polk County will be invested in accordance with federal and state laws and the investment policy of Polk County. The County will invest according to investment strategies for separate funds as they are adopted by Commissioners Court order in accordance with Sec. 2256.005 (d).

3.02 SAFETY

Polk County is concerned about the return of its principal, therefore, safety of principal is a primary objective in any investment transaction. (Sec. 2256.005 (b) (2).

3.03 LIQUIDITY

The County's investment portfolio must be structured in a manner which will provide the liquidity necessary to pay obligations as they become due. (Sec. 2256.005 (b) (2).

3.04 DIVERSIFICATION

The policy of Polk County, except when investing with the Depository Bank, Investment Pools, U.S. Treasury Bills/Bonds/Notes, or in U.S. Agencies, will be to diversify its investment portfolio when investing in:

- 1) Certificates of Deposit of other banks, savings banks, and state or federal credit unions domiciled in Texas;
- 2) Repurchase Agreements;
- 3) Commercial Paper; and
- 4) other investment instruments provided for by law.

The County's portfolio shall be diversified to eliminate the risk of loss resulting from concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the County shall always be selected to provide for stability of income and reasonable liquidity. (Sec. 2256.005 (b) (3).

3.05 YIELD

Consistent with federal and state law and the County's depository contract, it will be the objective of the County Investment Officer to earn the maximum interest rate allowed within the constraints of safety and liquidity.

3.06 MATURITY

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve the highest return of interest but at the same time provide for the necessary liquidity to meet the County's cash needs. The maximum allowable stated final maturity of any individual investment owned by the County will be three years. (Sec.2256.005 (b) (4) (B).

3.07 SALE OF SECURITIES BEFORE MATURITY

The Polk County Investment Officer may sell securities before maturity if:

- 1) market conditions present an opportunity for the County to benefit from sale;
- 2) funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale; and
- 3) a security has lost its minimum required rating as an authorized investment. (Sec. 2256.021)

3.08 QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT:

It is the County's policy to provide training required by the Public Funds Investment Act., Sec. 2256.0058 and periodic training in investments for the County Investment Officer through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the County Investment Officer in making investment decisions. The County Investment Officer, unless instructed otherwise, will receive training under 2256.008 (a) (1) & (2), through courses offered by the County Treasurer's Association of Texas, Texas Association of Counties, and the association's Certified Investment Officer, (CIO) programs, and The National Association of County Treasurer's and Finance Officers. (NACTFO).

INVESTMENT RESPONSIBILITY AND CONTROL

4.01 COUNTY'S INVESTMENT DELEGATE

In accordance with Sec. 116.112 (a), Local Government Code, Chapter 2256, Sec. 2256.005 (f), and Commissioners Court Order, the County Investment Officer, under the direction of the Polk County Commissioners Court, may invest the funds of Polk County that are not required immediately to pay obligations.

4.02 STANDARD OF CARE

In accordance with Government Code 2256.006, investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority:

- 1) preservation and safety of principal;
- 2) liquidity; and
- 3) yield.

4.03 LIABILITY OF COUNTY INVESTMENT OFFICER

The County Investment Officer is not responsible for any loss of the county funds through the failure or negligence of a depository. Sec. 113.005 Local Government Code does not release the Investment Officer from responsibility for a loss resulting from the official misconduct or negligence of the Investment Officer, including a misappropriation of the funds, or from responsibility for funds until a depository is selected and the funds are deposited.

4.04 ACCOUNTING AND AUDIT CONTROL

The Polk County Investment Officer will establish liaison with the Polk County Investment Committee in preparing necessary investment forms that may be prescribed by the County Investment Committee to provide for accounting and auditing controls.

4.05 ANNUAL AUDIT AND PERFORMANCE EVALUATION

It is the policy of the Polk County Commissioners Court to have a yearly audit of all County funds by an outside auditing firm. Polk County, in conjunction with its annual audit, shall perform a compliance audit of management controls on investments and adherence to the County's established investment policy. (Government Code 2256.005 (m) and Section 2256.023 (d) if applicable).

INVESTMENT REPORTING

5.01 QUARTERLY REPORT

In accordance with Government Code 2256.023, not less than quarterly, the County Investment Officer shall prepare and submit to the Commissioners Court a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- 1) describe in detail the investment position of Polk County on the date of the report;
- 2) be prepared and signed by the Investment Officer of Polk County;
- 3) contain a summary statement of each pooled fund group that states:
 - a) the beginning market value for the reporting period;
 - b) any additions, withdrawals, and transfers to the market value during the period;
 - c) the ending market value for the period; and
 - d) the fully accrued interest for reporting period.
- 4) state the maturity date of each separately invested asset that has a maturity date.

5.02 ANNUAL REPORT

After the close of the County's fiscal year, the County Investment Officer will submit an annual report to the Commissioners Court on the funds that were invested during the year in accordance with 2256.023. The report will reflect the total interest earned on each fund.

INVESTMENT INSTITUTIONS

6.01 INVESTMENT INSTITUTIONS DEFINED

The Polk County Investment Officer shall invest county funds with any or all of the following institutions or groups consistent with federal and state law, Chapter 2256 Texas Government Code, and the current Depository Bank contract:

- 1) depository bank;
- 2) other state or national banks domiciled in Texas that are insured by FDIC or its successor;
- 3) savings banks domiciled in Texas that are insured by FDIC or its successor;
- 4) state and federal credit unions domiciled in Texas that are insured by National Credit Union Share Insurance Fund or its successor;
- 5) Public funds investment pools, currently Texpool; Texpool Prime, and MBIA Texas Class; and
- 6) Broker/Dealers who are either "Primary Dealers" of U.S. Government Securities who are on the approved list published by the Federal Reserve System and report to the market reports division of the Federal Reserve Bank of New York; or are licensed to conduct business in the State of Texas, regulated by the Securities and Exchange Commission, and are in good standing with the National Association of Securities Dealers, Inc. (NASD).

6.02 QUALIFICATIONS FOR APPROVAL OF BROKER/DEALERS:

In accordance with 2256.005 (k), a written copy of this investment policy shall be presented to any person seeking to sell Polk County an authorized investment. The registered principal of the business organization seeking to sell and authorized investment shall execute a written instrument substantially to the effect that the registered principal has:

- 1) received and thoroughly reviewed the investment policy of Polk County; and
- 2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between Polk County and the organization.

The County Investment Officer must comply with Sections 2256.005 (K) & (L) before obtaining any authorized investment.

INVESTMENT INSTRUMENTS

7.01 AUTHORIZED INVESTMENTS

The Polk County Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law (Chapter 2256 Local Government Code):

- 1) Authorized investments: Obligation of, or Guaranteed by Government Entities as follows:
 - a) obligation of the United States or its agencies and instrumentalities;
 - b) direct obligations of this state or its agencies and instrumentalities;
 - c) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency of instrumentality of the United States;
 - d) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
 - e) obligations of states, agencies, counties, cities, and other political subdivisions of any state related as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

- 2) Certificated of deposit and share certificates if issued by a state on national bank domiciled in this state, a savings bank domiciled in this state, or a state or federal credit union domiciled in this state and is:
 - a) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;

 - b) secured by obligations that are described by Section 2256.009 (a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009 (b) of the public Funds Investment Act; or

- c) secured in any other manner and amount provide by law for deposits of the county.
- 3) A fully collateralized repurchase agreement, as defined in the Public Funds Investment Act, if it:
- a) has a defined termination date
 - b) is secured by obligation described by Section 2256.009 (a) (1) of the Public Funds Investment Act; and
 - c) requires the securities being purchased by the county to be pledged to the county, held in the county's name, and deposited at the time the investment is made with the county or with a third party selected and approved by the county; and
 - d) is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the state.

Notwithstanding any law, the term of any reverse security repurchased agreement may not exceed 90 days after the date the reverse security repurchased agreement is delivered.

Money received by a county under the terms of a reverse security repurchased agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchased agreement.

- 4) A bankers' acceptance if it:
- a) has stated maturity of 270 days or fewer from the date of its issuance;
 - b) will be, in accordance with its term, liquidated in full maturity;
 - c) is eligible for collateral for borrowing from a Federal Reserve Bank; and
 - d) is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or a bank holding company of which the bank is the largest subsidiary are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.
- 5) Commercial paper is an authorized investment under this subchapter if the commercial paper:
- a) has a stated maturity of 270 days or fewer from the date or its issuance;
 - b) is rated not less than A-1 or P-1 or an equivalent rating by at least:

- a) two nationally recognized credit rating agencies; or
 - b) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
- 6) A no-load money market mutual fund is authorized if it:
- a) is registered with and regulated by the Securities and Exchange Commission;
 - b) has a dollar-weighted average stated maturity of 90 days or fewer; and
 - c) included in its investment objective the maintenance of a stable net asset value of \$1 for each share.
- 7) Guaranteed Investment Contracts is authorized if it meets the requirements of Sec. 2256.015 for bond proceeds.
- 8) Eligible investment pools (as discussed in the Public Funds Investment Act, Sec. 2256.016-2256.019) if the Commissioners Court by resolution authorized investment in the particular pool. An investment pool shall invest the Funds it receives from entities in authorized investments permitted by the Public funds Investment Act.

7.02 AUTHORIZED INVESTMENTS WITH DEPOSITORY BANK

The Polk County Investment Officer may invest county funds with the Depository Bank as authorized by the Depository Contract.

7.03 PROHIBITED INVESTMENTS

The Polk County Investment Officer has no authority to use any of the following investment instruments which are strictly prohibited by Sec. 2256.009 (b):

- 1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- 2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears on interest;
- 3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- 4) collateralized mortgage obligations the interest of which is determined by an index that adjusts opposite to the changes in a market index.

INVESTMENT PROCEDURES

8.01 CONFIRMATION OF TRADE

A confirmation of trade will be provided by the broker/dealer to the Polk County Investment Officer for every purchase of an investment security. The confirmation will become a part of the file that is maintained on every investment security.

8.02 DELIVERY VERSUS PAYMENT

It will be the policy of the County that all Treasury, and Government Agencies' securities shall be purchased using the "delivery vs. payment" (DVP) method through the Federal Reserve System. By so doing, County funds are not released until the County has received, through the Federal Reserve wire, the securities purchased.

8.03 ELECTRONIC FUNDS TRANSFER

The County Investment Officer may use electronic means to transfer or invest all funds collected or controlled by Polk County. (Sec. 2256.051).

8.04 SAFEKEEPING OF PURCHASED SECURITIES

All purchases securities shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank. All certificates of deposit, insured by FDIC, purchased outside the Depository Bank shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

8.05 MONITORING MARKET VALUE

Polk County will use one or more of the following ways to monitor the market price if investments acquired with public funds when applicable:

- 1) the Wall Street Journal, or other financial data sources that provides the market value of investments;
- 2) primary broker dealers;
- 3) pricing services through the Depository Bank contract; and
- 4) any other pricing services that comply with the Public Funds Investment Act.

COLLATERAL AND SAFEKEEPING

9.01 COLLATERAL OR INSURANCE

The Polk County Investment Officer shall insure that all county funds are fully collateralized or insured consistent with federal and state laws (Chapter 2257 Public Funds Collateral Act) and the current bank depository contract in one or more of the following manners:

- 1) insured by FDIC or its successor;
- 2) obligations of the United States or its agencies and instrumentalities; and
- 3) other obligations under Sec. 2256.009(a); but
- 4) none of the obligations stated in Sec. 2256.009(b) shall be used as collateral.

9.02 SAFEKEEPING

All pledged securities by the depository bank shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

INVESTMENT POLICY REVIEW AND AMENDMENT

10.01 REVIEW PROCEDURES

The Polk County Commissioners Court shall review its investment policy and investment strategies on an annual basis, preferably during the same time as the annual investment and interest report prepared and submitted by the Polk County Investment Officer (Sec. 2256.005 (e)).

10.02 CHANGES TO THE INVESTMENT POLICY

It shall be the duty of the County Investment Officer to notify the Polk County Commissioners Court of any significant changes in current investment methods and procedures prior to their implementation.